



Dear parent/guardian,

Christmas Hills Primary School is looking forward to another great year of teaching and learning and would like to advise you of Christmas Hill's Primary School voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- Offer a wide range of subjects and special curriculum experiences which cater for the individual needs and interests of our students
- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Visual Arts, Performing Arts, Inquiry, AUSLAN and PE
- Bush School Program
- STEM;
- Provide quality equipment and coaching experiences as part of our Physical Education and interschool sport programs
- Ensure the upkeep and provision of our 1:1 device program(iPad/laptops) which enhance learning opportunities
- Ongoing grounds and building maintenance
- Support students' social development through planned play experiences
- Support students' emotional regulation through the provision of sensory spaces and equipment in all learning spaces
- Facilitate Literacy and Numeracy online digital subscriptions
- Arrange for individual student supplies and class bulk supplies
- Provide First Aid supplies and training to support the safety and wellbeing of our students
- Provide a stimulating and supportive working environment which enables us to retain a high quality and professional staff
- Support community groups with access to our school facilities.

Please find attached the revised format of our Voluntary Contribution Schedule which will remain at \$210

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jacqui Abrahams

Principal

Bronwyn Woods

School Council President

2022 VOLUNTARY FINANCIAL CONTRIBUTIONS SCHEDULE

Prep – Year 6

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum throughout the year. | Amount \$ (per student) |
|--|----------------------------|
| <p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • <i>Classroom - pens, pencils, texta's, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers</i> • <i>Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</i> • <i>Science/STEM – ingredients, books, shared classroom materials</i> • <i>Mathematics – numeracy blocks, calculators, text books, stationary, maths kits</i> • <i>English – book boxes, class sets, novels, readers</i> • <i>Sports – equipment, ribbons, materials</i> • <i>Music – instruments, books, pens, markers and folders</i> • <i>Library – books, subscriptions</i> | \$130.00 |
| <p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Essential Assessment</i> • <i>PAT – Maths and Reading</i> • <i>Student and parent communication tool - Sentral</i> | \$35.00 |
| <p><i>ICT & STEM –</i></p> <ul style="list-style-type: none"> • <i>STEM equipment and devices</i> • <i>provision of iPads and devices from the shared classroom sets</i> | \$10.00 |
| <i>Printing and photocopying of worksheets and learning materials</i> | \$15.00 |
| <i>Headsets</i> | \$10.00 |
| <i>First Aid – anti bacterial wipes, band aids, masks, tissues, sanitizer</i> | \$10.00 |
| Total Amount | \$ 210 |
| <i>Bush School (please nominate an amount if you choose to support this program)</i> | \$ |
| <i>Other optional excursions/camps/activities to be advised as scheduled</i> | TBA |
| Total Amount | \$ |

Financial Support for Families

Christmas Hills Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *the Camps, Sports and Excursions Fund to eligible Health Care Card holders*
- *Individual payment plans*
- *State schools' relief*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Leanne Cleary, Business Manager, 9730 1238 or Leanne.cleary@education.vic.gov.au

| Your details: | | |
|---------------------------------------|------------|--------|
| Student's name: | Year level | \$ |
| | | |
| | | |
| | | |
| Curriculum Contributions | | \$ |
| Other Contributions | | \$ |
| Extra-Curricular Items and Activities | | \$ TBA |
| TOTAL | | \$ |

Payment Methods

- *Cash*
- *Direct debit from your debit or credit card*

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.